

## **St Hugh and St John, Chells**

### **Short Guidelines for Local Preachers and Visiting Ministers**

- ❖ Welcome. We are an Anglican-Methodist Partnership and you may encounter some unexpected variations in tradition and practise!
- ❖ Please don't assume that everyone knows what they are doing. This is a growing church. On most Sundays we will have at least one or two people who are new to church, and unfamiliar even with basics such as standing for hymns and sitting afterwards. Clear directions given to everyone are helpful.
- ❖ We are used to a wide variety of music and can print new hymn words. A CD player and OHP are also available. If you want to use drama please supply a script well in advance. Invitations to take part in worship actions such as lighting candles, moving around the building will engage most of the congregation, apart from a few with mobility difficulties.
- ❖ As officiating minister you may be asked to read Banns of Marriage at the beginning of the service and to pray for the couples. All necessary material is in the Banns book.
- ❖ We use SALT Worship and Learning material or may be preaching a series or even following the lectionary! The current worship material is enclosed.
- ❖ The pulpit may be used for readings and prayers, as well as the sermon. It is best to lead the service from the seat by the organ. There is a portable lectern if you prefer not to use the pulpit.
- ❖ You will be given a radio-microphone. This feeds the hearing-aid loop as well as the loudspeakers. Please remember to switch it off during the hymns!
- ❖ Normally two people will be asked to read the Bible readings for the service. Please ask if you would like more readers or fewer.
- ❖ Prayers of intercession are usually led by a member of the congregation. Please contact them via the stewards if you would like them to take up a particular theme.
- ❖ We take two collections simultaneously: offerings in the bags are for the work of the local church, offerings in the boxes for the church overseas (USPG, Methodist Church Overseas Division and The Barnabas Fund). We often have visitors and a short explanation before the collection is useful.
- ❖ Junior Church (Sunday School) meets in the church hall. The children will join rest of the church the towards the end of the service. It is helpful if the children's entry can be welcomed and if they are asked to share their activities with the rest of the church. A lively, well known hymn at the end of the service is important. Please allow for this in your service planning. Note: A children's address is not required.
- ❖ If you have any questions, please consult one of the church stewards